

UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
Colorado State Office
2850 Youngfield Street
Lakewood, Colorado 80215-7093
September 9, 2003

In reply refer to:
CO-922 (P)
3100-bd

EMS Transmission 09/09/2003
Instruction Memorandum No. CO-2003-042
Expires: 09/30/03

To: All Deputy State Director's and Field Office Managers

From: State Director, Colorado State Office

Subject: Stipulation Database Management System Due Date: 9/16/2003

The attached documentation contains Release No. 1 of the Colorado State Office, Bureau of Land Management, Stipulation Database Management System (SDMS), by the Colorado State Office, Division of Energy, Lands and Minerals, Fluid Minerals Branch.

The Colorado State Office will be providing direct support and help. Problems with the SDMS are to be directed to Rich Jolley, Administrator of the program, at 303-239-3907 or e-mail rich_jolley@co.blm.gov.

Each Field Office Manager needs to provide to the Colorado State Office, Chief Fluid Minerals Division names of two employees (one designated as primary user and one designated as back up) that will have add/delete/edit capabilities for their Field Office. This information can be faxed to 303-239-3799, Attention: Duane Spence, or e-mailed to duane_spencer@co.blm.gov. Submit these two names by September 9, 2003. The primary user will be responsible for updating the data base.

All new stipulations that are not already in the system will need to be submitted in writing from the Field Office Manager, to the Colorado State Office, Deputy State Director, Energy, Lands and Minerals for review. The documentation needs to outline the need for the new stipulation, what planning or environmental document it is in, the date the planning or environmental document was signed and an attachment of the exhibit with the language it should contain. Currently, there are four types of stipulations; i.e., lease notice, no surface occupancy, timing limitation, controlled surface use. Examples of each showing standard language of a stipulation are attached as Attachment 1 through 4.

A contract has been signed between the Bureau of Land Management and Premier Data Services to verify, validate, and update the current stipulations in the Stipulations Data Base Management System.

The contract states that a person in each field office will be designated as a contact for

Premier Data Services to communicate with in regards to any information they may need to update the system. If there are any questions regarding the release of resource information to Premier Data Services contacts are: Dan Haas, Cultural Resources; Robin Sell, Wildlife; Carol Dawson, Threatened and Endangered Species; Sherri Thompson, Planning and Environmental; Beverly Derringer, Supervisory Land Law Examiner (LLE) lead on this project; or Tristan Crafts, LLE.

Signed by
Douglas M. Koza
Acting State Director

Authenticated by
Don Snow
EMS Operator

4-Enclosures

- 1-Lease Notice
- 2-No Surface Occupancy Stipulation
- 3-Timing Limitation Stipulation
- 4-Controlled Surface Use Stipulation

cc: Dan Haas, Cultural
Robin Sell, Wildlife
Carol Dawson, T&E
Lynn Rust, DSD

EXHIBIT XX-LN-XX

(Note: FO 2 letter code-LN for lease notice-2 numbers such as 01, 02, etc.)

Lease Number: <LEASE_NUMBER> *(Note: filled in by data base)*

LEASE NOTICE

The lessee is hereby notified of potential closure period _____ *(Dates : month & day to month & day can add year if needed.)* and special mitigation to protect _____ from surface disturbing activities. _____

_____.

On the lands described below:

<LEGAL_DESCRIPTIONS> *(Note: filled in by data base)*

Changes to this stipulation will be made in accordance with the land use plan and/or the regulatory provisions for such changes. (For guidance on the use of this stipulation, see BLM Manual 1624 and 3101 or FS Manual 1950 and 2820.)

Exception Criteria:

An exception may be granted depending on current usage of the site or on the geographical relationship to topographic barriers and vegetation screening.

EXHIBIT XX-NSO-XX

(Note: FO 2 letter code-NSO for no surface occupancy-2 numbers such as 01, 02, etc.)

Lease Number: <LEASE_NUMBER> *(Note: filled in by data base)*

NO SURFACE OCCUPANCY STIPULATION

No surface occupancy or use is allowed on the lands described below (legal description or other description):

<LEGAL_DESCRIPTIONS> *(Note: filled in by data base)*

For the purpose of:

Changes to this stipulation will be made in accordance with the land use plan and/or the regulatory provisions for such changes. (For guidance on the use of this stipulation, see BLM Manual 1624 and 3101 or FS Manual 1950 and 2820.)

Exception Criteria:

An exception may be granted depending on current usage of the site or on the geographical relationship to topographic barriers and vegetation screening.

EXHIBIT XX-TL-XX

(Note: FO 2 letter code-TL for timing limitation-2 numbers such as 01, 02, etc.)

Lease Number: <LEASE_NUMBER> *(Note: filled in by data base)*

TIMING LIMITATION STIPULATION

No surface use is allowed during the following time period(s). This stipulation does not apply to operation and maintenance of production facilities.

(Dates : month & day to month & day can add year if needed.)

On the lands described below:

<LEGAL_DESCRIPTIONS> *(Note: filled in by data base)*

For the purpose of (reasons):

Changes to this stipulation will be made in accordance with the land use plan and/or the regulatory provisions for such changes. (For guidance on the use of this stipulation, see BLM Manual 1624 and 3101 or FS Manual 1950 and 2820.)

Exception Criteria:

An exception may be granted depending on current usage of the site or on the geographical relationship to topographic barriers and vegetation screening.

EXHIBIT XX-CSU-XX

(Note: FO 2 letter code-CSU for controlled surface use-2 numbers such as 01, 02, etc.)

Lease Number: <LEASE_NUMBER> *(Note: filled in by data base)*

CONTROLLED SURFACE USE STIPULATION

Surface occupancy or use is subject to the following special operating constraints.

On the lands described below:

<LEGAL_DESCRIPTIONS> *(Note: filled in by data base)*

For the Purpose of:

Changes to this stipulation will be made in accordance with the land use plan and/or the regulatory provisions for such changes. (For guidance on the use of this stipulation, see BLM Manual 1624 and 3101 or FS Manual 1950 and 2820.)

Exception Criteria:

An exception may be granted depending on current usage of the site or on the geographical relationship to topographic barriers and vegetation screening.